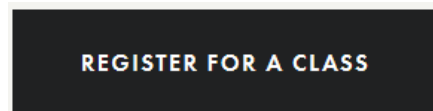**Registration Process Explained:**

To register you will:

- Need to have Internet Access
- Need to have a valid credit card
- Review the FadaDance FAQ's – for information about **which classes are right for you or your child**, answers to frequent questions and explanations of important FadaDance policies and procedures. Click this link to view the FAQ's https://www.fadadance.ca/faq.

If you have any questions about what class is right for your child please contact Misty at misty@fadadance.ca or Heather at heather@fadadance.ca.

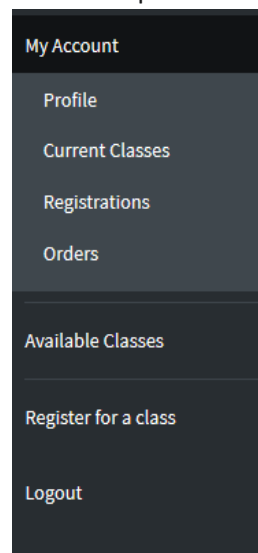Then, go to the Registration Page:
https://www.fadadance.ca/registration

When you are ready, you can click the "Register for a Class" icon.

This will take you to the FadaDance Registration Website:
https://my.fadadance.ca/login

If you are not already a customer, please click "No account? Sign up" to create a user profile with a username and password. If you already have an account please use your existing account, do not create a new one. If you do not remember your password you can click the "forgot password" link.

Once you have logged in, on the left menu, select "Available Classes" or "Register for a Class" to begin the registration process. Depending on the device you are using, you may have to scroll down to view all menu options.

If you select "Available Classes", you will see all available classes. You can click on "Details" for more details or "Register" to begin the registration process.

AVAILABLE CLASSES				
Name	**Dates**	**Spots Available**		
Wee Folk 2-3 Fall 2018	October 16th, 2018 to November 20th, 2018	9/10	**i** Details	Register ❯

If you select "Register for a Class", you will also begin the registration process.

Follow the registration process and enter your contact and student information as required. This information will be used to contact you so please be sure to enter all the contact information you wish FadaDance to use.

Once you have entered all of the required information you will have to click two of three boxes:

■ I have read and understand the Registration Terms and Conditions

■ I allow FadaDance to use my/my child's photo for promotional materials (Optional)

■ I have read and understand the Liability Waiver

CHOOSE PAYMENT OPTIONS ❯

The Registration Terms and Conditions are the FadaDance FAQ's. If you have not already reviewed these, you can click the link. You have to click this box to indicate that you have read and understand the Registration Terms and Conditions.

You have the option of clicking the second box – check this box if you allow FadaDance to use your/your child's photo for promotional materials. This box is optional.

You can click on Liability Waiver to view the FadaDance Liability Waiver. You must click this box to indicate that you have read, understand and agree with the Liability Waiver.

Then you can click "Choose Payment Options". You can choose from three options for most classes. For Wee Folk, FadaMasc, and other sessional classes, only one payment option is available. You must choose one option and then click "Confirm & Add to Your Order".

PAYMENT OPTIONS

ⓘ Prices do **not** include GST; it will be added to your order at checkout time.

● Deposit - CA$58.00
● Registration - CA$580.04
● Registration and Costume - CA$646.71
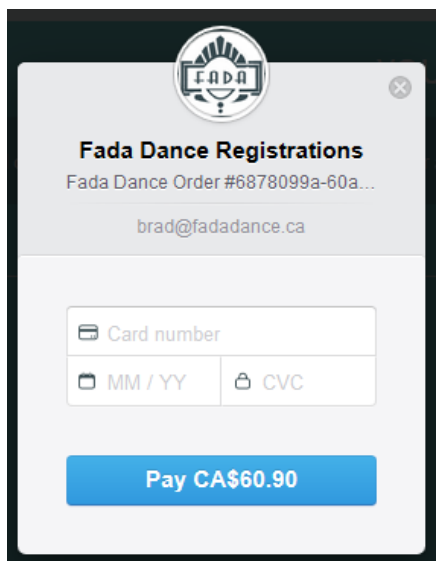
CONFIRM & ADD TO YOUR ORDER ❯

Your order details will be shown, if you notice any errors or changes that need to be made you can edit the registration. You can also remove it from your order.

Class	Student	Status	Price		
Young Adult Tech (2018/19)	Wolbaum, Xena	Pending	CA$58.00	✏ Edit	✖ Remove

If everything is okay, you can either register for another class or pay.

❮ REGISTER FOR ANOTHER CLASS   PAY CA$60.90 ❯

FadaDance uses a payment processing system called Stripe. You will not be required to leave the FadaDance website to pay. The Stripe payment window will open and you will be prompted to enter your credit card information: Card Number, Month/Year the card expires and the CVC code from the back of the card.

Stripe Payment is secure – You can register and make payments at FadaDance with confidence. We have partnered with Stripe.com, a leading payment gateway since 2011, to accept credit cards safely and securely for our customers. The Stripe Payment Gateway manages the complex routing of sensitive customer information through the electronic check and credit card processing networks, adhering to strict industry standards for payment processing, including: 128-bit Secure Sockets Layer (SSL) technology for secure Internet Protocol (IP) transactions; Industry leading encryption hardware and software methods and security protocols to protect customer information; and Compliance with the Payment Card Industry Data Security Standard (PCI DSS). More information is available at https://stripe.com/docs/security.

Following a successful checkout, a Stripe payment Invoice is sent to your email after the payment has cleared, as well as an invoice from FadaDance, which details everything in the cart and the taxes applied. Please print/save these receipts and keep this information for your records – it is your proof of registration.

If a class is already full, you can still enter your registration information and you will be placed on a class wait list. If a space in the class becomes available, the first person on the wait list will be notified by email and will be given three (3) days to confirm their registration. After this time period has elapsed the next person on the wait list will be given the opportunity to register.

The class schedules are on the FadaDance website. Click this link to view the schedules for both Studio A and Studio B https://www.fadadance.ca/class-schedules.

PLEASE NOTE: If you experience registration difficulties or have any questions please do not attempt to repeatedly register – you may actually be registered but an error may have occurred in the registration process. Please email brad@fadadance.ca or misty@fadadance.ca and we will determine if registration has been completed successfully and answer any other questions you have.